

#### Fire safety Help and information for tenants and their support















Make sure your furniture is fire-resistant and away from a heat source.

### **Portable heaters**

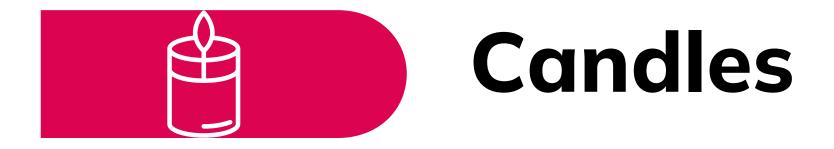
Secure portable heaters against a wall to stop them falling over and keep them clear from curtains and furniture. Never place clothing or other items over them to dry. Only use the portable heaters that have a safety cut out switch should they fall over.



If you smoke, make sure you use an ashtray and position it so that it cannot fall over. Using a little water in the ashtray will help extinguish the cigarette. Never leave a lit cigarette unattended and never place a lit cigarette end into a waste bin.

Take extra care if you smoke when you're tired, taking prescription drugs, or if you have been drinking alcohol.

You must never smoke in bed.



It is best to avoid using candles around your home. Put candles out when you leave the room, and make sure they're put out completely at night.













### Combustible materials and household items

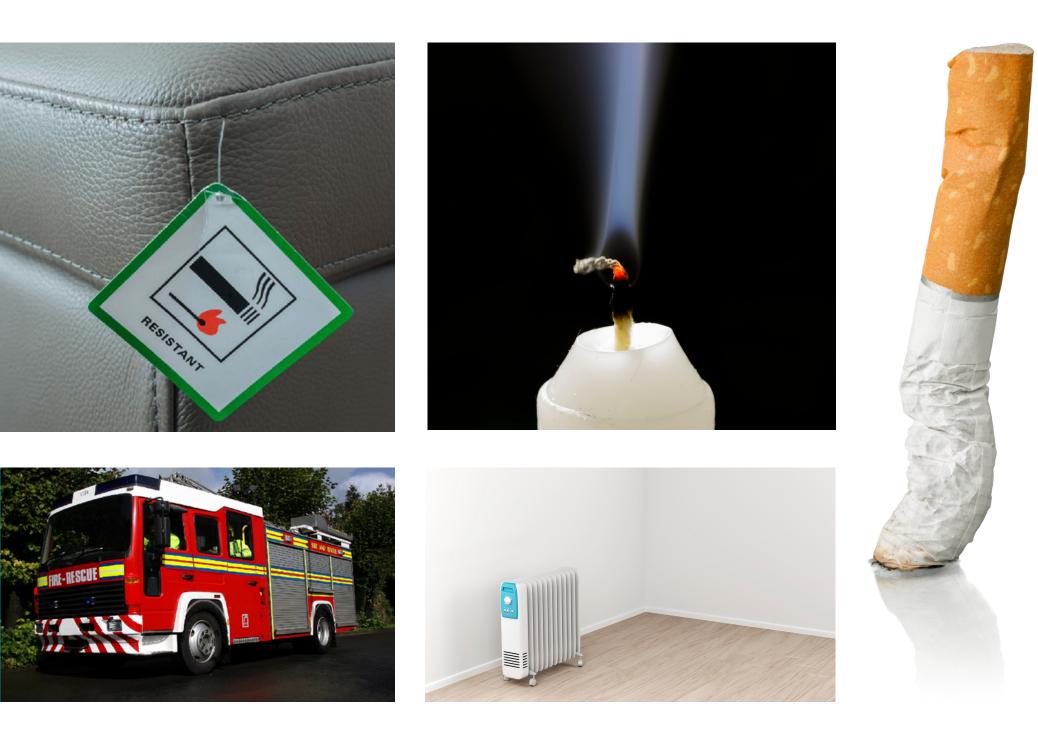
Avoid a build-up of waste, clear it out on a regular basis and remove it from the building.

Avoid storing flammable substances in the building and near naked flames, sparks or heat.

Store combustible items away from any source of heat and/or ignition. Better still, remove them completely.

Do not store flammable substances if there is no requirement to do so.

If you do have flammable substances, store them in an external building in the correctly labelled container and keep them away from sources of heat and/or ignition and keep the quantities to a minimum.



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We will check your fire equipment regularly to make sure it's in good working order

# Fire safety What to do if there is a fire in your home







# What to do if there is a fire in your home



Keep calm and act quickly, get everyone out as soon as possible.

Do not waste any time investigating what has happened or rescuing valuables.

If there is smoke, try to keep low on the floor where the air is clearer.

Before you open a door check if it's warm. If it is, do not open it - fire is on the other side.

# Once you are outside the building, call the Fire and Rescue service by dialling 999.









complianceinbox@glh.org.uk





- Know your escape route and make sure everyone knows how to escape.
- Make sure your escape route is kept clear.
- The best route is the normal way in and out of your home.
- Think of a second route, in case the first one is blocked.
- Practice your escape plan.

Review your escape plan if the layout of your home changes.

Keep doors and window keys where everyone can find them.

If you cannot get out, get everyone into one room ideally one with a window and a phone. Put bedding around the bottom of the door to block out the smoke, then open the window and shout "HELP, FIRE".

If you are on the ground floor or first floor, you may be able to escape through a window.

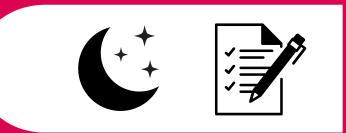
If you cannot open the window, break the glass in the bottom corner.



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#### Nightime checklist



Close inside doors at night to stop fire spreading.

Turn off and unplug electrical appliances unless they are meant to be on, like your fridge.

Check your cooker is turned off.

Do not leave the washing machine/tumble dryer on.

Turn heaters off and put up fire guards in front of open fires.

Put candles and cigarettes out properly. DO NOT smoke in bed!

Make sure exits are clear.

#### Keep doors and window keys where everyone can find them.











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# Fire safety How we help to keep you safe in your home







#### Home safety checks







To reduce your chances of being injured in a fire at home, Golden Lane Housing will provide appropriate fire equipment protection in your home. For example, all homes will have smoke alarms.

In some cases, we may install fire doors, a full fire alarm system, emergency lighting or a sprinkler system.

We will come to your house and check the equipment to make sure it is working properly every year or 6 months depending what needs to be checked







It is your responsibility to tell us when fire equipment doesn't work, for example a smoke detector is beeping or a fire door doesn't shut properly.

You can report this in the same way you would a repair.







For alternative versions please contact the Communications Team: 0300 003 7007 communications@glh.org.uk

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